

MAYOR  
ROBERT PORTER

# CITY OF FERNDALE

CITY COUNCIL  
CRAIG COVEY  
T. SCOTT GALLOWAY  
MICHAEL LENNON  
TOMIKO GUMBLETON

300 EAST NINE MILE ROAD  
FERNDALE, MICHIGAN 48220-1797



*ferndale-mi.com*

## APPEARANCE REVIEW APPLICATION – Ord. No. 918 & No. 963

Date: \_\_\_\_\_

Address of DDA area property to be reviewed: \_\_\_\_\_

Business Name: \_\_\_\_\_

Applicant Name (Name of Business Owner): \_\_\_\_\_

Phone (Day): \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Home Address / City / State / Zip: \_\_\_\_\_

Business Address / City / State / Zip (if different): \_\_\_\_\_

Landlord (if leasing property) Name, Address and Phone #: \_\_\_\_\_

Additional Contact Info: \_\_\_\_\_

Describe intended façade, construction, etc. and purpose \_\_\_\_\_

- ? **Please take the time to read Ord. No. 918 & 963 in their entirety.**
- ? **Please attach 2 copies of relevant sketches, elevations, renderings, mechanical specs and material samples with your application.**
- ? **If you are a lessee, please submit a signed letter of approval for the intended construction from the property owner.**

Call Cristina Sheppard-Decius, DDA Executive Director at **248-546-1632** with questions.

**Return completed application and attachments to:  
Cristina Sheppard-Decius,  
Ferndale DDA Executive Director,  
149 W. Nine Mile Rd., Ferndale, MI 48220.**

You will be contacted for an appointment within 30 days.

# PRELIMINARY REVIEW FINDINGS & RECOMMENDATIONS

## APPLICATION INCLUDES

## COMMENTS

  Signage \_\_\_\_\_  
\_\_\_\_\_

  Front Façade \_\_\_\_\_  
\_\_\_\_\_

  Back Façade \_\_\_\_\_  
\_\_\_\_\_



  Lighting \_\_\_\_\_  
\_\_\_\_\_



  Awning \_\_\_\_\_  
\_\_\_\_\_

  Landscaping \_\_\_\_\_  
\_\_\_\_\_

  Windows \_\_\_\_\_  
\_\_\_\_\_

  Entrances \_\_\_\_\_  
\_\_\_\_\_

  Other \_\_\_\_\_  
\_\_\_\_\_

  Property Owner  
Approval Letter \_\_\_\_\_  
\_\_\_\_\_



 **Approved to issue permits as submitted**

 **Approved to issue permits with changes** \_\_\_\_\_  
\_\_\_\_\_



 **Not approved – reason:** \_\_\_\_\_  
\_\_\_\_\_

**Signatures of Board Members:** \_\_\_\_\_

**Name**

**Date**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Date**

**Building Inspector acknowledgement:**

**Date:**