

**CITY OF FERNDALE  
REQUEST FOR COUNCIL ACTION**

**FROM:** J. Cherilynn Tallman, City Clerk

**SUBJECT:** Appointment to the Arts and Cultural Commission

**SUMMARY & BACKGROUND:**

Members of the Arts and Cultural Commission are appointed by City Council. Members of this Board need to have an interest and knowledge of Ferndale's diversity. In addition, those appointed to the board should have some background in the arts community.

Members of the board should have experience in:

- Advertising/marketing/public relations
- Art
- Culture
- Education
- Event planning
- Music

At the February 23, 2009 Council Meeting it was determined that there should be staggered terms to keep a full complement of members on the Arts and Cultural Commission. There were eight appointments made at that meeting for two year terms with the suggestion that subsequent appointments be one year terms. Currently there is one seat open for a two year term expiring on December 31, 2011 and four open seats for one year terms expiring December 31, 2010. Therefore, Mr. Mahan term should be for one year, expiring December 31, 2010 to maintain the staggered membership criterion.

Mr. Mahan's application is attached for your consideration.

**ATTACHMENT:** Application

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**COUNCIL AGENDA DATE:** December 14, 2009

**CITY ATTORNEY REVIEW:** n/a

**FINANCE DIRECTOR REVIEW:** n/a

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**RECOMMENDED ACTION:**

Moved by , seconded by , to confirm the appointment of Duff Mahan to the Arts and Cultural Commission for a term ending December 31, 2010.

# CITY OF FERNDALE

300 EAST NINE MILE ROAD  
FERNDALE, MICHIGAN 48220-1797  
www.ferndale-mi.com



*A separate application is required for each board or commission you wish to join.  
Applications remain active for one year from the date of submittal.  
Resumes are encouraged and may be attached to your **completed** application.*

<b>Name of Board or Commission for which you are applying:</b> Arts and Cultural
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<b>Name:</b> Duff L. Mahan	
<b>Home Address:</b> 543 E. Woodland, Ferndale	<b>Work Address:</b> 500 Woodward Ave. Detroit, 48226
<i>Please note your preferred method(s) to be contacted.</i>	
<b>Home Phone:</b> 313.718.2174	<b>Work Phone:</b> 313.222.0012
<b>Cell Phone:</b> Same	<b>Email:</b> duffbiz@gmail.com
Ferndale residency is required for most boards and commissions. <input checked="" type="checkbox"/> I am a Ferndale resident. If so, for how many years? <u>1 Month</u> (Although I was born in Ferndale and lived there until I was 3)	

<b>Describe experiences you have had that led to your desire to serve the City.</b> I grew up in the Detroit community of Woodbridge serving in various volunteer capacities from an early age. My mother was the president and VP of our community organization for several years throughout my childhood, helping to instill a sense of community and a need to participate.
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<b>Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other non-profit organizations that are specifically applicable to this board or commission.</b> As an adult I served on the Historic Preservation and Development Corporation boards of Woodbridge. In my capacity as a board member of these organizations I assisted in the planning and execution of several fund raisers and various events. In my late teens/early twenties I assisted my mother on various occasions in planning events for a non-profit she helped create: Inner City Voices and Visions, as well as fundraising. I spent two years as an assistant and graduate research assistant at the Wayne State Center for Urban Studies doing field research, assisting in the writing of academic papers, and event planning (for stake holders as well as customers). I currently work for Comerica Bank in the Syndications Group underwriting and syndicating commercial loans within the Comerica portfolio. In addition to my professional experience and community involvement I attended the Waldorf School and the Detroit High School for Fine and Performing Arts.
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**Employment:** List your three most recent employment experiences.

Dates	Company Name / Location	Position	Job Description
June 2006 - Present	Comerica Bank	Associate, Syndications Group	Underwrite / Syndicate Corp Loans
August 2005 - June 2006	Avalon Bakery	Wholesale Manager	Manage commercial customer Accts
October 2003 - August 2005	WSU, Center for Urban Studies	Grad Research Assistant	Field research, etc.

**Education:** List your three most recent educational experiences.

Educational Institution / School	Degree Received	Area(s) of Study
WSU	MBA	Accounting
WSU	BA	Finance
Detroit	GED	General

**Supplemental Information:** Please review the attached “*Ferndale Boards and Commissions Application Supplement*” for the qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and other citizens representing the general public. Even if you do not have any of the experience or professional background listed below, City Council urges you to apply for consideration. Ferndale needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the City Clerk at 248-546-2384 if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date

Return completed forms to:

J. Cherilynn Tallman, City Clerk, City of Ferndale, 300 E Nine Mile Rd, Ferndale, MI 48220  
248-546-2381 ❖ [ctallman@ferndale-mi.com](mailto:ctallman@ferndale-mi.com)

## Ferndale Boards and Commissions Application Supplement

### Arts and Cultural Commission

Members are appointed by the City Council, and should be persons who are interested and knowledgeable and who reflect the diversity of the Community. In addition, members should have some background in the arts community. Please check below if you have experience in:

- Advertising/marketing/public relations
- Art
- Culture
- Education
- Event planning
- Music

### Beautification Commission

Members are appointed by the Mayor and must be City residents. Members should have some background in fields related to the Commission's purpose. Please check below if you have experience in:

- Advertising/marketing/public relations
- Forestry
- Event planning
- Horticulture
- Landscape architecture
- Property maintenance/management
- Real estate

### Board of Canvassers

Members are appointed by the City Council and must be registered voters in the City of Ferndale. The Board must consist of two Democrats and two Republicans. Please check the applicable box below:

- Democrat
- Republican

### Board of Review

Members are appointed by the City Council. Members must be City residents qualified by experience and/or training in matters related to real estate. Please check below if you have experience in:

- Banking/finance
- Real estate/development/law  
(no agents or brokers)
- Property appraisal/assessing

### Board of Zoning Appeals

Members are appointed by the Mayor. Members must be City residents qualified by experience and/or training in matters related to construction, land use planning and/or zoning. Please check below if you have experience in:

- Architecture
- Building construction/engineering
- GIS/AutoCAD
- Land use planning
- Real estate/development/law
- Zoning

### Brownfield Redevelopment Authority

Members are appointed by the Mayor. Members are not required to be City residents but must be qualified by experience and/or training in matters related to redevelopment. Please check below if you have experience in:

- Commercial banking
- Chemical engineering
- Commercial real estate/development/law
- Economic development
- Environmental engineering/consulting/law
- Property appraisal/assessing

### Civil Service Board

Members are appointed by the Mayor. Members must be City residents qualified by experience and/or training in matters related to personnel/governmental administration. Please check below if you have experience in:

- Employment/labor law
- Human resources/personnel
- Labor relations
- Public administration

### Construction Board of Appeals

Members are appointed by the City Council. Members must be City residents qualified by experience and/or training in matters related to construction. Please check below if you have experience in:

- Architecture
- Banking/Finance
- Building construction
- Engineering
- Real estate/development/law

### **Disability Advisory Committee**

Members are to include primarily visually, hearing, mentally and/or mobility impaired individuals or organizations representing them. Please check below if you have experience in:

- Advertising/marketing/public relations
- Architecture
- Building construction/engineering
- Disability issues
- Education
- Event planning

### **Downtown Development Authority**

Members are appointed by the Mayor. Not less than a majority of the members shall be persons having an interest in property located in the downtown district.

### **Environmental Sustainability Commission**

Members are appointed by the Mayor. Members must be City residents qualified by experience and/or training in matters related to conservation.

Please check below if you have experience in:

- Education
- Energy
- Civil/construction Engineering
- Environmental engineering/consulting/law
- Recycling
- Solid waste

### **Housing Commission**

Members are appointed by the City Manager. Members must be City residents qualified by experience and/or training in matters related to the housing industry. Please check below if you have experience in:

- Banking/finance
- Building construction/engineering
- Housing development/law
- Property appraisal/assessing

### **Parks and Recreation Advisory Board**

Members are appointed by the City Council. Members must be registered voters in the City of Ferndale qualified by experience and/or training in a variety of disciplines. Please check below if you have experience in:

- Advertising/marketing/public relations
- Banking/finance
- Fitness/recreation
- Forestry
- Land use planning
- Landscape architecture
- Physical education
- Public administration

### **Plan Commission**

Members are appointed by the Mayor. Members must be City residents qualified by experience and/or training in matters related to land use planning. Members shall hold no other municipal office except that one member may be a member of the Zoning Board of Appeals. Please check below if you have experience in:

- Architecture
- Building construction
- Civil engineering
- Facilities management
- GIS/AutoCAD
- Historic preservation
- Land use planning
- Landscape architecture
- Property maintenance/management
- Real estate/development/law

### **Police and Fire Board**

Members are appointed by the City Council. Members must be registered voters in the City of Ferndale qualified by experience and/or training in matters related to human resources or public safety. Please check below if you have experience in:

- Employment/labor law
- Firefighting
- Human resources/personnel
- Labor relations
- Law enforcement