

**CITY OF FERNDALE
REQUEST FOR COUNCIL ACTION**

FROM: Marsha Scheer, Community Development Director

SUBJECT: Purchase of Budgeted Software

SUMMARY & BACKGROUND:

Oakland County and most municipalities use BS&A software for permits, assessing, etc. (The City Assessor currently uses it). Changing CDS functions to run on BS&A will both coordinate CDS records with Assessing and Oakland County and allow the Department to better track activity and serve customers. It is a single source supplier; there is no bidding process.

This purchase was approved as part of CDS's 2009 budget as was a full day of training for staff.

ATTACHMENTS: BS&A software proposal

COUNCIL AGENDA DATE: 11-24-08

CITY ATTORNEY REVIEW:

FINANCE DIRECTOR REVIEW: JCHubanks, 11/17/08

CITY MANAGER APPROVAL: Robert J. Bruner, Jr.

COMMENTS:

RECOMMENDED ACTION:

Moved by, supported by, to approve the purchase of BS&A software as included in CDS's 2009 approved budget, charged to account #101-371-977.



BS&A SOFTWARE
14965 ABBEY LANE
BATH, MI 48808
PHONE: 517-641-8900
FAX: 517-641-8960
www.bsasoftware.com

SIGNATURE PAGE: CITY OF FERNDALE, OAKLAND COUNTY, MI

Recap:

Equalizer Building Department System, network version	\$3,995
Replication Module	\$800
Convert existing permit data (if necessary)	To be determined upon review of data
Write import for property records (if necessary)	To be determined upon review of data

Annual Support Fees

Yearly service fee (after the first year)	\$800
Yearly service fee for Replication	\$160

Client has option to pay for programs over multiple budget years if desired.

Total before training:	\$4,795
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Please mark box if you wish to take advantage of deferred billing.	<input type="checkbox"/> 2 – year
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Quoted by: Julie Rice, November 13, 2008

Accepted by: _____, Date: _____

Signature above constitutes an order for products & services as quoted in this proposal and that you have read and concur with the hardware requirements and data conversion issues.

**If you wish to order the system/service described above,
please sign and return (by mail or fax) this page of the proposal.**