

**CITY OF FERNDALE  
REQUEST FOR COUNCIL ACTION**

**FROM:** Byron A. Photiades, DPW Director

**SUBJECT:** Bid Award – Purchase of Sign Plotter

**SUMMARY & BACKGROUND:**

We need to replace our 12-year-old sign plotter, used to fabricate computer-generated street and traffic signs.

The total cost, from the sole supplier, Advantage Sign Supply, Inc., 3939 North Greenbroke S.E., Grand Rapids, would be \$6,254. They offered \$500 trade-in on our current plotter, making the net on this purchase \$5,754. The amount budgeted was \$6,000.

The expense would be charged to the Major Streets Fund, Capital, account number 202-000-977.

Attachments: DPW Superintendent Memo

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**COUNCIL AGENDA DATE:** August 11, 2008

**CITY ATTORNEY REVIEW:** N/A

**FINANCE DIRECTOR REVIEW:** JCHubanks, 8/4/08

**CITY MANAGER APPROVAL:** Robert J. Bruner, Jr.

**COMMENTS:**

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**RECOMMENDED ACTION:**

Moved by , seconded by , to approve purchasing a sign plotter from the sole supplier, Advantage Sign Supply, Inc., 3939 North Greenbroke S.E., Grand Rapids, for \$6,254, and to charge the expense to the Major Streets Fund, Capital, account number 202-977.

CITY OF FERNDALE

INTER-OFFICE CORRESPONDENCE

TO: Byron Photiades  
DPW Director

FROM:   
Jack Crowley  
DPW Superintendent

SUBJECT: Purchase of New Sign  
Plotter

DATE: July 21, 2008

The sign plotter that is used for computer-generated sign fabrication is twelve years old and becoming obsolete as far as keeping up with MUTCD specifications and other in-house sign making as well.

The cost of a new sign plotter and upgraded software is \$5,754 (total price of \$6,254 less \$500 trade-in for our old plotter).

We are requesting permission to buy this sign plotter from the following sole supplier: Advantage Sign Supply, Inc., 3939 N. Greenbroke S.E., Grand Rapids, MI 49512.

Funding for this purchase was included in the 2009 budget, Major Streets, Capital, 202-977.

JWC/rs

Kit Wrasse  
Public Works Leader  
Friday, July 11, 2008

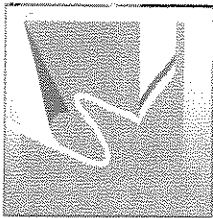
## REQUEST TO PURCHASE PLOTTER

Council Members,

Twelve years ago the City purchased it's first computer, computer software, and plotter for the purpose of making computer-generated signs. Since then, thousands of signs have been made and are still being made by that same plotter. While it has proven to be a dependable and indispensable part of our sign making operation, it is rapidly becoming obsolete. Recently, many changes have been made to the MUTCD (the manual that governs the making of traffic control signs) requiring larger more reflective signs. To meet these requirements, many signs will have to be made with larger quantities of thicker vinyl sheeting. I don't believe our 12 year old plotter will last long under these conditions so I am requesting permission to purchase the new 30 inch plotter with appropriate software and training as listed and approved in this years budget.

Sincerely Yours,

Kit Wrasse



# Advantage Sign Supply, Inc.

Sign Making Equipment & Supplies

Grand Rapids, MI Indianapolis, IN Atlanta, GA Dallas, TX  
 Richmond, VA Tampa, FL Chicago, IL Philadelphia, PA

Date December 12, 2007 Quote# 31522

Terms  
 Net 30

Description  
 plotter

Sales Rep  
 Rick Reigler  
 (P) 800-522-3698 Ext.1503 (F) 616-656-8195  
[rickr@advantagesignsupply.com](mailto:rickr@advantagesignsupply.com)

Customer Contact  
 Jason Hobbs  
 (P) 248-867-0199

Customer  
 City Of Ferndale  
 521 East Cambourne  
 Ferndale, MI 48220

Ship To  
 City Of Ferndale  
 521 East Cambourne  
 Ferndale, MI 48220

1	GRAPHTEC FC7000 30" PLOTTER Advanced multi-functional cutting plotter for plotting, cutting, and pouncing applications	1	\$4,200.00	\$4,200.00
2	OMEGA 1.5X TO 2.x UP GRADE GERBERNET VERSION	1	\$369.00	\$369.00
3	extra n-pinch roll holder	1	\$530.00	\$530.00
4	red tip blade holder	1	\$90.00	\$90.00
5	freight	1	\$175.00	\$175.00
6	ATS 1 DAY INSTALLATION broken down two hours at time for 4 weeks straight	1	\$890.00	\$890.00
7	rebate 500	1	\$-500.00	\$-500.00
			Subtotal:	\$5,754.00
			Sales Tax:	\$0.00
			<b>Total:</b>	<b>\$5,754.00</b>

**NOTES:**

Trade value on used Gerber plotter to come off the quote 500.00 as is.

Estimated Ship Date: ASAP

FOB: customer

Customer Printed Name:

Customer Signature:

I agree to purchase the above products and services at the indicated price and terms. Customers returning equipment may receive credit minus discretionary restock fee. Customer is responsible for all freight charges.

Advantage Sign Supply, Inc.  
 3939 N. Greenbrooke SE  
 Grand Rapids, MI 49512  
 (P) (800) 522-3698  
[www.advantagesignsupply.com](http://www.advantagesignsupply.com)

Quoted Prices Are Valid Until 7/30/2008